

STAFFING NEEDS SHEET

Employer Name _____ Street Address _____ IRS Tax# _____

Contact _____ Phone _____ Fax: _____ E-Mail _____ Trade needed _____

Usual staff in desired trade _____ Daily Schedule (i.e. 7-3:30) _____ # of Employees _____ Gross Annual Income _____ Year established _____

Please fill in the chart below for the projects you may need Canadian craftworkers on. Our applications argue that, for each project, there are one or two peak periods where more craftworkers are needed than are needed at non-peak times. We will argue that these periods are the portions of the project when the local labor market will not be able to supply the number of craftworkers necessary and when aliens will be needed to supplement the local workforce. We must show that there is at least one peak period, so the Peak Start Date must be after the Start Date, the Peak End Date must be before the Target End Date and the Peak Need (number of craftworkers) must be larger than the Base Need. If you can list more than one peak period, please do. Our applications also presume that the local market can supply workers to meet some of the Peak need, so the final column will be the number of alien's needed during the peak period, which should be smaller than the difference between the Base and Peak needs.

PROJECT INFORMATION
(All information is necessary)

Project Name, Type And Address	City, State	County	Base Rate	Fringe Benefits	Union Local and fax number	Start Date	Target End Date	Base Need	Peak Start Date	Peak End Date	Peak Need	Peak Need not met by US Workers

Attaching any schedules may be helpful to the application process and is encouraged, but the above must still be completed.